

9 February 2024

Dear non-registered shareholder(s) <sup>(Note 1)</sup>,

### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A(1) of The Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023 and the Bye-Laws of the Company (the “**Bye-Laws**”), Guoco Group Limited (the “**Company**”) is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications.

Please note that both the English and Chinese versions of all future Corporate Communications <sup>(Note 2)</sup> will be available electronically on the website of the Company at [www.guoco.com](http://www.guoco.com) and the HKEXnews website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies. A notice of availability of Corporate Communications will be sent to you by email (if you have provided a functional email address) or by post (if you have not provided an email address or the email address is non-functional). The Company is also required by the Listing Rules to send Actionable Corporate Communications <sup>(Note 3)</sup> to each shareholder individually.

**As a non-registered shareholder, if you wish to receive (i) notice of availability of Corporate Communications and (ii) Actionable Corporate Communications from the Company, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.**

If the Company does not receive your functional email address from the Intermediaries or the email address provided by you is non-functional, until such time that a functional email address is provided to the Intermediaries, the Company will send you the (i) notice of availability of Corporate Communications and (ii) Actionable Corporate Communications in printed form in the future.

Please note that, owing to the above arrangements, your previous instructions (if any) to receive Corporate Communications in printed form no longer apply. You are entitled at any time by reasonable prior notice in writing to the Company’s Hong Kong branch share registrar (the “**Share Registrar**”), Computershare Hong Kong Investor Services Limited, to request receiving Corporate Communications in printed form. You may make your request by completing and returning the enclosed Reply Form to the Share Registrar by post to 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or send an email to [Guoco.ecom@computershare.com.hk](mailto:Guoco.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Any such request shall be valid until such time following the Company’s publication of its next annual report or when the original request is revoked in writing by you, or superseded by a subsequent written request by you (whichever is the earlier). Please note that you must complete and return a fresh Reply Form, if you wish to continue to receive Corporate Communications in printed form after the original request becomes invalid.

Should you have any queries relating to this letter, please send your questions by email to [Guoco.ecom@computershare.com.hk](mailto:Guoco.ecom@computershare.com.hk) or contact the Company at (852) 2283 8833 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

For and on behalf of  
**Guoco Group Limited**  
**Stella Lo Sze Man**  
Company Secretary

Notes:

- This letter is addressed to non-registered holder(s) of the Company. Non-registered holder refers to such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications.*
- “Corporate Communications” refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s shares or securities, including but not limited to (a) the directors’ report, the annual accounts together with a copy of the auditors’ report; (b) the interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.*
- “Actionable Corporate Communications” refer to any Corporate Communications that seek instructions from holders of the shares in or other securities of the Company on how they wish to exercise their rights or make an election as holders of the shares in or other securities of the Company.*
- It is the responsibility of a shareholder to provide email address that is functional. The Company will be considered to have been duly discharged of and released from its obligations, and to have complied with the Listing Rules, if it sends Actionable Corporate Communications to the email address provided by a shareholder without receiving any “non-delivery message”.*